Attention: Commercial Business and Institutional Property Owners

Your 2021 recycling tonnage reports are now due and must be submitted to the Township of Fairfield recycling coordinator on or before **March 8, 2022**.

Every business, institution, or industrial facility shall report on an annual basis to the Recycling Coordinator on recycling activities at their premises, including the amount of recycled material, by material type, collected and recycled and the vendor or vendors providing recycling service. All food service establishments, as defined in the Health Code, shall, in addition to compliance with all other recycling requirements, be required to recycle grease and/or cooking oil created in the processing of food or food products. Mandatory recycling materials include:

- Newspapers
- Glass food and beverage containers
- Aluminum beverage containers
- Electronics
- Leaves
- Old corrugated containers
- Office paper (all marketable grades)
- Used motor oil
- White goods
- Lead acid batteries (vehicle batteries)
- Plastics (#1 and #2)
- Steel/Tin Containers
- Ferrous Scrap

Enclosed is a recycling tonnage report form for your use. Reports may be submitted in the following ways:

- **e-mail:** sbury@fairfieldnj.org
- **Fax:** 973-244-9255
- **Mail:** Twp. of Fairfield Recycling Coordinator
  230 Fairfield Road
  Fairfield, NJ 07004

Thank you for your anticipated cooperation.

Steve Bury, PE
TOWNSHIP OF FAIRFIELD  
RECYCLING TONNAGE REPORT FORM  
JANUARY 1 to DECEMBER 31, 2021  

Business Name: ______________________________  Contact: __________________________________

Address: ____________________________________  Title: _____________________________________

____________________________________  Type of Business: ____________________________

____________________________________  Phone: _____________________________________

____________________________________  Fax: _______________________________________

____________________________________  E-Mail: ____________________________________

Below is a chart listing materials that are mandated for recycling by the Township of Fairfield. Place a check mark next to materials your business produces as part of your daily operation. List the hauler or market that provides recycling service and amount recycled between January 1 and December 31, 2021. If you do not generate a material, leave that line blank.

**Documentation is required to substantiate data entered on the form.**

<table>
<thead>
<tr>
<th>Mandated Recyclable Material</th>
<th># Tons Recycled</th>
<th>Company Providing Recycling Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>commingled bottles &amp; cans</td>
<td></td>
<td></td>
</tr>
<tr>
<td>corrugated cardboard</td>
<td></td>
<td></td>
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<tr>
<td>mixed paper</td>
<td></td>
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<tr>
<td>newspaper</td>
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<tr>
<td>*plastic film</td>
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<tr>
<td>electronics</td>
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<tr>
<td>florescent bulbs</td>
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<tr>
<td>rechargeable batteries</td>
<td></td>
<td></td>
</tr>
<tr>
<td>brush</td>
<td></td>
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</tr>
<tr>
<td>leaves</td>
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<tr>
<td>masonry/paving material</td>
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<tr>
<td>motor vehicle engine batteries</td>
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<tr>
<td>motor vehicle tires</td>
<td></td>
<td></td>
</tr>
<tr>
<td>motor oil</td>
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<tr>
<td>white goods</td>
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<tr>
<td>cfc laden appliances</td>
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<tr>
<td>textiles</td>
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<tr>
<td><strong>other</strong></td>
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<tr>
<td><strong>other</strong></td>
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</tr>
</tbody>
</table>

*Only for warehouses, retail establishments with 25 or more employees.

**Other materials your company may recycle include: grass, metal, drums, propane tanks, pallets, food waste, asphalt, other plastics, antifreeze, laser cartridges, non-hazardous petroleum contaminated soil. If your company produces any of these materials, it may be financially worthwhile for you to investigate recycling them. Call Township of Fairfield (973-882-2725) for information on markets.

The submission of this report is **REQUIRED BY LAW.**

**DEADLINE: March 8, 2022**

Email to: engineering@Fairfieldnj.org

Mail or Fax 973-244-9255 to: Steve Bury, PE, Township Engineer
Township of Fairfield
230 Fairfield Road
Fairfield, NJ 07004

Questions? Call Steve Bury at 973-882-2700 X 2504