

AN ORDINANCE TO FIX SALARIES AND OTHER COMPENSATION OF THE MUNICIPAL OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF FAIRFIELD AND REPEALING ALL OTHER ORDINANCES EFFECTIVE JANUARY 1, 2013

WHEREAS, the governing body has determined that there is a need to revise the salary guidelines for the year 2013; and

WHEREAS, the governing body has also determined that there is a need to add and/or revise certain titles; and

BE IT ORDAINED by the Mayor and Council of the Township of Fairfield, County of Essex, as follows:

SECTION I

Each office of employment set forth herein, for which other provision has not been made by Statute, Ordinance or Contract, is hereby established and shall exist by virtue of this ordinance.

SECTION II

The salaries and rates of compensation of the municipal officers and employees are effective for January 1, 2013 and until otherwise changed by ordinance shall be paid in accordance with the following Schedules "A" and "B" and "C". The Mayor and/or contract settlement shall determine the salary of each employee and officer within the parameters of the salary range in which the position or office has been classified by this ordinance.

SCHEDULE "A" -SALARY GRADE CLASSIFICATION

The following salary grade classifications are hereby established:

GRADE	MINIMUM	MAXIMUM
I	\$20,000 \$2,500	\$30,000 40,000
II	23,000	40,000 55,000
III	26,000	50,000 60,000
IV	29,000	55,000 65,000
V	32,000	60,000 70,000
VI	35,000	65,000 75,000
VII	40,000	70,000 80,000
VIII	45,000	85,000
IX	60,000	100,000 110,000
X	75,000 80,000	115,000 140,000
XI	90,000 100,000	135,000 160,000
XII	105,000	145,000 165,000
*Part Time: Per Hour: 7.15	7.40	38 75
Per Diem	50	630

SCHEDULE "B" –POSITION TITLES AND
DESIGNATED GRADE CLASSIFICATIONS

The following position titles and designated grade classifications are hereby established:

POSITION TITLE	GRADE
<u>CLERICAL POSITIONS</u>	
Receptionist	II
Clerk Typist	II
Clerk Bookkeeper	II
Senior Clerk Typist	III
Secretary	III
Accounts Payable/Receivable Clerk	IV
Principal Clerk Bookkeeper	IV
Principal Clerk Typist	IV
Senior Secretary	IV
Senior Secretary/Asst. Zoning-Planning Coordinator	IV
Administrative Secretary	V
Planning & Zoning Coordinator	V
Administrative Secretary/Zoning-Planning Coordinator	VI
<u>CODE ENFORCEMENT</u>	
Assistant to the Control Person	IV
Principal Technical Assistant/Control Person	V
Technical Assistant to Construction Official/Zoning Officer	V
Code Enforcement Officer	VI
Planning/Zoning Officer	VI
Zoning/Code Enforcement/Property Maintenance Official	VII
Building Inspector/Code Enforcement/Prop. Maint. Official	VII
Construction Official/Building Sub-Code Official	IX
Building Inspector	P/T
Plumbing Inspector	P/T
Electrical Sub-Code Official	P/T
Fire Sub-Code Official	P/T
Elevator Sub-Code Official	P/T
<u>FIRE PREVENTION</u>	
Fire Official	VII
Deputy Fire Official	VI
Fire Inspector	V

MUNICIPAL COURT

Violations Clerk	III
Deputy Court Administrator	V
Municipal Court Administrator	VII

POSITION TITLE GRADE

PUBLIC WORKS

Building Maintenance Worker	II
Senior Building Maintenance Worker	III
Principal Building Maintenance Worker	IV
Public Works Repairperson	III
Senior Public Works Repairperson	IV
Principal Public Works Repairperson	V
Equipment Operator	III
Senior Equipment Operator	IV
Principal Equipment Operator	V
Automotive Mechanic	IV
Senior Automotive Mechanic	V
Principal Automotive Mechanic	VI
Principal Engineering Assistant	VII
Public Works Inspector	V
Foreman	VIII
Superintendent of Public Works	X
Assistant to Municipal Engineer	VI
Municipal Engineer	X

OTHER TOWNSHIP POSITIONS

Administrative Assistant	VI
Municipal Administrator	XII
Assistant Municipal Tax Collector	V
Municipal Tax Collector	VII
Deputy Municipal Clerk	V
Municipal Clerk/Registrar	IX
Assistant Municipal Treasurer	VI
Chief Financial Officer/ Treasurer	X
Treasurer	IX
Deputy Chief of Police	XI
Chief of Police	XII
Director of Health	VII
Director of Human Services	I
Assistant Director of Recreation	V
Director of Recreation	IX
Police Dispatcher	III

PART TIME POSITIONS

Municipal Assessor
Deputy Assessor
Municipal Attorney
Magistrate
Prosecutor
Public Defender
Court Attendant
Senior Citizen Bus Driver
Dog/Cat Licensing Official
Recycling Coordinator
Clean Communities Coordinator
Community Rating Coordinator
Emergency Management Coordinator
Summer Recreation
Laborer (Public Works)
Fire Inspector
Athletic Director
Part-Time Employees (all departments)
Construction Specialist
Electrician
Sewer License Operator
Water License Operator
IT Specialist
Tree Climber

SCHEDULE "c" - POLICE DEPARTMENT

(Contractual)

POLICE OFFICERS HIRED ~~PRIOR~~ ON OR AFTER JANUARY 1, 2003

<u>POSITION TITLE</u>	<u>2008 SALARY*</u>
Captain	\$ 123,108
Lieutenant	109,639
Sergeant	96,148
Corporal	87,860 SEE ATTACHED SCHEDULES

POLICE OFFICERS HIRED PRIOR TO JANUARY 1, 2003

Academy Level	\$ 46,402
First Year	53,243
Second Year	63,920
Third Year	69,679
Fourth Year	74,585
Thereafter Per Year	84,927

SEE ATTACHED SCHEDULE A-2

POLICE OFFICERS HIRED ON OR AFTER JANUARY 1, 2003-2011

First Year	\$ 41,168	
Second Year		46,011
Third Year	51,460	
Fourth Year		58,725
Fifth Year	66,594	
Sixth Year	75,070	
Thereafter Per Year	84,927	

SEE ATTACHED SCHEDULE A-3

*Amounts do not include contracted longevity

POLICE OFFICERS HIRED ON OR AFTER JANUARY 1, 2012

SEE ATTACHED SCHEDULE A-4

SECTION III

Part-Time employees in classified positions may be paid less than the minimum set forth in Schedule "A".

SECTION IV

APPOINTMENT AND AUTHORIZATION

- A. The Mayor shall report to the Council all decisions as to the appointment to positions within two (2) weeks of such appointments and advise the Council of the names of the appointees, positions, and exact salaries fixed.
- B. The Treasurer shall enter upon the employment rolls of the Municipality and pay each employee in accordance with this Ordinance upon the certifications of the Administrator in writing of the appointment and salary of prospective employee.

SECTION V

MILEAGE ALLOWANCE AND EXPENSES

A mileage allowance, payable on voucher, at the current IRS Standard Business Mileage Rate per mile shall be paid to the Township employees and officers for authorized use of private vehicles on Township business. Daily mileage sheets are to be submitted. Use of private vehicles for Township business must have prior authorization by the Department Head.

SECTION VI

MAYOR AND COUNCIL HONORARIUM

Members of the Council shall receive a salary of \$8,120 per year. The Mayor shall receive an additional \$1,820 for his duties as Mayor.

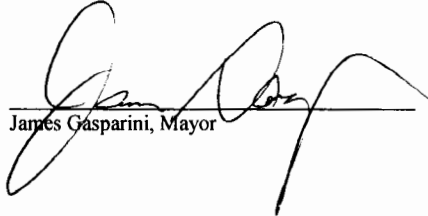
SECTION VII

All other provisions inconsistent herewith pertaining to salaries of civilian, municipal employees and officers mentioned herein are repealed.

SECTION VIII

The Municipal Treasurer be and he is hereby authorized to pay the foregoing salaries and compensation on and after the effective date of this Ordinance.

This Ordinance shall take effect immediately upon passage and publication according to law and shall be retroactive to January 1, 2013.



James Gasparini, Mayor

ATTEST:

Denise D. Cafone, Municipal Clerk

"NOTICE

"NOTICE is hereby given that the foregoing Ordinance was introduced and passed upon First Reading at a Meeting of the Mayor and Council of the Township of Fairfield on January 28, 2013. Said ordinance shall have a second Reading and Public Hearing and be considered for final adoption at a meeting of said Governing Body to be held on February 11, 2013 at 7:30 p.m. in the Township Municipal Building, 230 Fairfield Road, Fairfield, N.J.

Denise D. Cafone Municipal Clerk

ORDINANCE NO. 2013-01, AN ORDINANCE TO FIX SALARIES AND OTHER COMPENSATION OF THE MUNICIPAL OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF FAIRFIELD AND REPEALING ALL OTHER ORDINANCES EFFECTIVE JANUARY 1, 2013

INTRODUCED BY: COUNCILMAN LAFORGIA

SECONDED BY: COUNCILMAN MORGAN

PUBLISHED: FEBRUARY 2, 2013

ROLL CALL VOTE

GOVERNING BODY	AYES	NAYS	ABSTAIN	ABSENT	NOT VOTING
COUNCIL PRESIDENT MICHAEL B. MCGLYNN	x				
COUNCILMAN JOHN LAFORGIA	x				
COUNCILMAN THOMAS J. MORGAN	x				
COUNCILMAN JOSEPH CIFELLI	x				
MAYOR JAMES GASPARINI				x	

2ND READING AND PUBLIC HEARING: FEBRUARY 11, 2013

INTRODUCED BY: COUNCILMAN CIFELLI
 SECONDED BY: COUNCIL PRESIDENT MCGLYNN
 PUBLISHED: FEBRUARY 14, 2013

ROLL CALL VOTE

GOVERNING BODY	AYES	NAYS	ABSTAIN	ABSENT	NO VOTE
COUNCIL PRESIDENT MICHAEL B. MCGLYNN	X				
COUNCILMAN JOHN LAFORGIA	X				
COUNCILMAN THOMAS J. MORGAN	X				
COUNCILMAN JOSEPH CIFELLI	X				
MAYOR JAMES GASPARINI	X				