

# TOWNSHIP OF FAIRFIELD

SUBDIVISION APPLICATION TO – PLANNING BOARD ( ) BRD. OF ADJUSTMENT ( )

## SECTION I. GENERAL INFORMATION

A. Applicant: NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

TELEPHONE NUMBER \_\_\_\_\_

B. The applicant is a: CORPORATION \_\_\_\_\_

PARTNERSHIP \_\_\_\_\_ INDIVIDUAL (S) \_\_\_\_\_

OTHER (PLEASE SPECIFY) \_\_\_\_\_

C. If the applicant is a corporation, or a Partnership, please attach a list of the names and addresses of persons having a 10% interest or more in the corporation or Partnership.

D. The relationship of the applicant to the property in question is:

OWNER \_\_\_\_\_ LEASEE \_\_\_\_\_ PURCHASE UNDER CONTRACT \_\_\_\_\_

OTHER PLEASE SPECIFY \_\_\_\_\_

E. OWNER: NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

TELEPHONE NUMBER \_\_\_\_\_

F. Engineer/Surveyor: NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

TELEPHONE NUMBER \_\_\_\_\_

G. Attorney: NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

TELEPHONE NUMBER \_\_\_\_\_

## SECTION II. TYPE OF APPLICATION (check one)

MINOR \_\_\_\_\_ SKETCH PHAT \_\_\_\_\_ MAJOR (Preliminary) \_\_\_\_\_

MAJOR (Final) \_\_\_\_\_

SUBDIVISION APPLICATION (continued)

SECTION III. INFORMATION REGARDING THE PROPERTY

- A. The street address of the Property is \_\_\_\_\_
- B. Block \_\_\_\_\_ lot(s) \_\_\_\_\_
- C. Use of property: Existing Use \_\_\_\_\_  
Proposed use \_\_\_\_\_
- D. Acreage of entire tract to be subdivided \_\_\_\_\_
- E. Number of lots proposed \_\_\_\_\_
- F. Is the subject Property located on a county road? Yes\_\_\_ No \_\_\_  
state road? Yes \_\_\_ No\_\_\_\_\_ ; or within 200 ft. of a municipal  
boundary? Yes\_\_\_ No\_\_\_\_\_.
- G. Improvements: List all proposed on-site utility and off-tract  
improvements \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- H. Plat submission: List maps and other exhibits accompanying this  
Application: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SECTION IV. INFORMATION REGARDING APPLCIATION

- A. Describe any variances resulting from this application, their  
location (proposed lot and block) and the sections of the zoning  
ordinance from which relief is sought.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SUBDIVISION APPLICATION (continued)

SECTION V. AUTHORIZATION AND VERIFICATION

The undersigned, being duly sworn according to law, depose(s) and say(s) that each statement in the foregoing application and in the plans or plats and other data attached to it is true except as to the data prepared for the undersigned by a licensed engineer or land surveyor as to which the undersigned believe(s) it to be true.

\_\_\_\_\_  
(Applicant or Representative)  
\_\_\_\_\_

Subscribed and sworn to  
before me this \_\_\_\_ day  
of \_\_\_\_\_ 20

\_\_\_\_\_  
(Notary Public)

AFFIDAVIT

PROOF OF SERVICE OF NOTICES UPON PROPERTY OWNERS  
MUST BE FILED AT LEAST TEN DAYS PRIOR TO MEETING  
OR CASE WILL NOT BE HEARD

STATE OF NEW JERSEY:

SS:

COUNTY OF ESSEX:

\_\_\_\_\_ of full age, being duly sworn according to  
law, deposes and says, that he resides at \_\_\_\_\_ in  
the municipality of \_\_\_\_\_ County  
of \_\_\_\_\_  
and State of \_\_\_\_\_ that \_\_\_\_\_

Is the application proceeding before the ( ) Board of adjustment ( )  
Planning Board of the Township of Fairfield, N.J. to

\_\_\_\_\_ and relates to premises \_\_\_\_\_ ; that on

\_\_\_\_\_ 20\_\_\_ he gave written notice of the hearing on this  
application to each and all of the owners of property affected by  
said application, according to the attached lists, and in the manner  
indicated thereon and, has stated the purpose of the request is as  
follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Applicant

Sworn to before me this

\_\_\_\_\_ day of \_\_\_\_\_

20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public

PLEASE TAKE NOTICE

That the undersigned has (have) applied to the ( ) Board of Adjustment  
( ) Planning Board of the Township of Fairfield for the following:

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The property referred to is located at \_\_\_\_\_

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and is within a 200 foot radius of your property. It is described as Lot(s) \_\_\_\_\_ in Block \_\_\_\_\_ as shown on the Tax Map of the Township of Fairfield.

The said application will come up for a hearing before the  
( ) Planning Board ( ) Board of Adjustment at a meeting to be held on \_\_\_\_\_ at \_\_\_\_\_ P.M. in the Municipal Building  
230 Fairfield Road, Fairfield, New Jersey

You may appear in person or by agent, or attorney and may present any objections which you may have to the granting of this request.

All documents relating to this application may be inspected by the public between the hours of 8:30 A.M. and 4:30 P.M. in the office of the Secretary of the Board in the Municipal Building at 230 Fairfield Road, Fairfield, New Jersey.

This notice is sent to you be the applicant, by order of the ( ) Board of Adjustment ( ) Planning Board.

Dated \_\_\_\_\_

Township of Fairfield, N.J.

\_\_\_\_\_  
(signed)

\_\_\_\_\_  
(signed)

ADVERTISEMENT

TOWNSHIP OF FAIRFIELD

PLEASE TAKE NOTICE that the undersigned has (have) applied to the Board of Adjustment ( ) Planning Board ( ) of the Township of Fairfield for the following:

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The property referred to is located at \_\_\_\_\_

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and is described as Lot (s) \_\_\_\_\_ in Block \_\_\_\_\_ as shown on the Tax Map of the Township of Fairfield. The application will come up for hearing before the Board Of Adjustment ( ) Planning Board ( ) at a Regular Meeting to be held on \_\_\_\_\_, 20 \_\_\_\_ at \_\_\_\_\_ P.M. in the Municipal Building, 230 Fairfield Road, Fairfield, New Jersey.

All documents relating to this application may be inspected by the public between the hours of 8:30 a.m. and 4:30 p.m. in the office of the Secretary of the Board in the Municipal Building at 230 Fairfield Road, Fairfield, New Jersey.

Dated \_\_\_\_\_

Township of Fairfield, New Jersey

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AFFIDAVIT OF OWNERSHIP

STATE OF NEW JERSEY:

SS:

COUNTY OF ESSEX:

\_\_\_\_\_ of full age, being duly sworn according to law on oath  
deposes and says, that the deponent resides at \_\_\_\_\_ it he  
municipality of \_\_\_\_\_ in the County of \_\_\_\_\_ and is the  
owner in fee of all that certain lot, piece or parcel of land situated, and designated.

\_\_\_\_\_  
(Owner to sign here)

AUTHORIZATION

(If anyone other than the above owner is making this application, the following  
authorization must be executed.)

To the Board of Adjustment ( ) Planning Board ( )

\_\_\_\_\_ is hereby authorized to make the within  
application.

**\*OWNER IS RESPONSIBLE FOR ANY ESCROW SHORTAGES NOT PAID  
BY APPLICANT.**

Dated \_\_\_\_\_

\_\_\_\_\_  
(Owner to sign here)

Sworn and subscribed to before me  
this \_\_\_\_\_ day of \_\_\_\_\_ 20

\_\_\_\_\_  
Notary Public

GENERAL AFFIDAVIT

STATE OF NEW JERSEY

SS:

COUNTY OF ESSEX:

\_\_\_\_\_ Being of full age, and duly sworn on his

oath says that:

I am the applicant named in, and who signed the annexed application for \_\_\_\_\_

to the Township of Fairfield, in the County of Essex, State of New Jersey.

I have completely familiarized myself with the requirements of this application and the Zoning Ordinance of the Township of Fairfield.

The foregoing application and each statement made in it in word, or by marginal checkmark, and all the information supplied in the supporting data furnished in the sheets thereto is true except as to data compiled for the applicant by licensed engineers, and surveyors, architects and attorneys, which applicant believes to be true.

\_\_\_\_\_  
Applicant

Sworn and subscribed to before me

This \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_.

\_\_\_\_\_  
Notary Public



AFFIDAVIT – OUTSIDE AGENCY

PROOF OF SUBMITTAL OF APPLICATION TO ANY AND ALL FEDERAL STATE AND/OR COUNTY AGENCY WHERE REQUIRED MUST BE FURNISHED TO BOARD SECRETARY PRIOR TO APPEARING BEFORE THE BOARD. A COPY OF AFOREMENTIONED APPLICATION MUST ACCOMPANY THIS AFFIDAVIT.

STATE OF NEW JERSEY:

SS:

COUNTY OF ESSEX:

\_\_\_\_\_ of full age,  
Being duly sworn according to law, deposes and says, that he resides at \_\_\_\_\_  
in the municipality of \_\_\_\_\_ County of \_\_\_\_\_  
and State of \_\_\_\_\_ that he is the applicant in a  
proceeding to be before the ( ) Board of Adjustment ( ) Planning Board of the Township of  
Fairfield, N.J. for premises located at \_\_\_\_\_ and  
known as Block \_\_\_\_\_ Lot \_\_\_\_\_ on the Tax Maps of the Township of  
Fairfield; that on \_\_\_\_\_ 20\_\_\_\_\_, be submitted an application  
to \_\_\_\_\_

(Specify Agency)

For review and approval as it relates to the application before the municipal board for the following:

(State type of case before the Board)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Applicant's Signature

Sworn to before me  
This \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

\_\_\_\_\_  
Notary Public

