

**TOWNSHIP OF FAIRFIELD**  
**SITE PLAN REVIEW APPLICATION**

To: Planning Board ( )  
Board of Adjustment ( )

Type of Application (Check One)  
Preliminary Major Site Plan ( )  
Final Major Site Plan ( )  
Preliminary Minor Site Plan ( )  
Final Minor Site Plan ( )  
Revised Site Plan ( )

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1. Applicant's Name \_\_\_\_\_  
Address \_\_\_\_\_ Phone # \_\_\_\_\_
2. Address of Property \_\_\_\_\_
3. Tax Map Lot \_\_\_\_\_ Tax Map Block \_\_\_\_\_
4. Zone Designation \_\_\_\_\_
5. Property Owner's Name \_\_\_\_\_  
Address \_\_\_\_\_ Phone# \_\_\_\_\_
6. The Applicant is a: Corporation \_\_\_\_\_ Partnership \_\_\_\_\_  
Individual \_\_\_\_\_ Other (Specify) \_\_\_\_\_
7. If the applicant is a corporation or a partnership, please attach a list of the names and addresses of persons having a 10% interest or more in the corporation or partnership.
8. The relationship of the applicant to the property in question is:  
Owner \_\_\_\_\_ Tenant \_\_\_\_\_ Leasee \_\_\_\_\_  
Purchaser Under Contract \_\_\_\_\_ Other (Specify) \_\_\_\_\_
9. Engineer or Architect: Name \_\_\_\_\_  
Address \_\_\_\_\_
10. Type of Site Plan: New Building \_\_\_\_\_ Square Footage) \_\_\_\_\_  
Addition \_\_\_\_\_ (Square Footage) \_\_\_\_\_ Alteration \_\_\_\_\_  
Parking Lot \_\_\_\_\_ Landscaping \_\_\_\_\_ Driveway \_\_\_\_\_ Other (Specify) \_\_\_\_\_
11. Existing Use \_\_\_\_\_ Use Group \_\_\_\_\_  
Proposed Use \_\_\_\_\_
12. Total Area of Lot \_\_\_\_\_ Percentage of Lot Coverage \_\_\_\_\_
13. Number of Parking Spaces: Required \_\_\_\_\_ Proposed \_\_\_\_\_
14. Name of Business or Tenant (if any) \_\_\_\_\_
15. Has this property been the subject of an application before the Board of Adjustment or the Planning Board? Yes \_\_\_\_\_ No \_\_\_\_\_  
If YES, state when \_\_\_\_\_ Case Number \_\_\_\_\_ Granted \_\_\_\_\_ Denied \_\_\_\_\_
16. List any variances resulting from this application \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
17. Attorney: Name \_\_\_\_\_  
Address \_\_\_\_\_ Phone # \_\_\_\_\_

STATE OF NEW JERSEY:

SS:

COUNTY OF ESSEX:

\_\_\_\_\_ of full age, being duly sworn according to law on oath  
deposes and says, that the deponent resides at \_\_\_\_\_ in the  
municipality of \_\_\_\_\_ in the County of \_\_\_\_\_ and is the  
owner in fee of all that certain lot, piece or parcel of land situated, and designated.

\_\_\_\_\_  
(Owner to sign here)

AUTHORIZATION

(If anyone other than the above owner is making this application, the following authorization must be executed.)

To the Board of Adjustment ( ) Planning Board ( )  
\_\_\_\_\_ is hereby authorized to make the within application.

**\*OWNER IS RESPONSIBLE FOR ANY ESCROW SHORTAGES NOT PAID BY APPLICANT.**

Dated \_\_\_\_\_

\_\_\_\_\_  
(Owner to sign here)

Sworn and subscribed to before me

this \_\_\_ day of \_\_\_ 20

\_\_\_\_\_  
Notary Public

AFFIDAVIT --- OUTSIDE AGENCY

PROOF OF SUBMITTAL OF APPLICATION TO ANY AND ALL FEDERAL STATE AND/OR COUNTY AGENCY WHERE REQUIRED MUST BE FURNISHED TO BOARD SECRETARY PRIOR TO APPEARING BEFORE THE BOARD. A COPY OF AFOREMENTIONED APPLICATION MUST ACCOMPANY THIS AFFIDAVIT.

STATE OF NEW JERSEY:  
COUNTY OF ESSEX : SS

\_\_\_\_\_ of full age,  
being duly sworn according to law, deposes and says, that he resides at \_\_\_\_\_  
\_\_\_\_\_ in the municipality  
of \_\_\_\_\_ County of \_\_\_\_\_  
and State of \_\_\_\_\_ that he is the applicant in a  
proceeding to be before the ( ) Board of Adjustment ( ) Planning Board of the  
Township of Fairfield, N. J. for premises located at \_\_\_\_\_  
\_\_\_\_\_ and  
known as Block \_\_\_\_\_ Lot \_\_\_\_\_ on the tax Maps of the Township of  
Fairfield; that on \_\_\_\_\_, 20 \_\_\_\_\_ be submitted an  
application to \_\_\_\_\_

(Specify Agency)

for review and approval as it relates to the application before the municipal board for  
the following:

(State type of case before the Board)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Applicant's Signature)

Sworn to before me this  
\_\_\_\_\_ day of \_\_\_\_\_  
20\_\_\_\_\_.

\_\_\_\_\_  
(Notary Public)

PLEASE TAKE NOTICE

That the undersigned has (have) applied to the ( ) Board of Adjustment ( ) Planning Board of the of the Township of Fairfield to:

- (A) \_\_\_\_\_ To reverse the Zoning Official’s decision based on the Township of Fairfield Zoning Ordinance.
- (B) \_\_\_\_\_ Hear and decide requests for interpretation of the zoning map or ordinance or for decision upon other special questions.
- (C) \_\_\_\_\_ To secure a variance to avoid other hardship without violating district use regulations.
- (D) \_\_\_\_\_ To secure a variance violating use regulations.

Statement of specific request:

\_\_\_\_\_  
\_\_\_\_\_

The Address of the Property in Question is: \_\_\_\_\_ and is within 200 foot radius of your property. It is described as Lot (s) \_\_\_\_\_ in Block \_\_\_\_\_ as shown on the Tax Map of the Township of Fairfield. The said application will come up for a hearing before the Planning Board ( ) Board of Adjustment ( ) at a meeting to be held on \_\_\_\_\_ at \_\_\_\_\_ P.M. in the Municipal Building, 230 Fairfield Road, Fairfield, New Jersey. You may appear in person or by agent, or attorney and present any objections which you may have to granting of this request.

All documents relating to this application may be inspected by the public between the hours of 8:30 a.m. and 4:30 p.m. in the office of the Secretary of the Board in the Municipal Building at 230 Fairfield Road, Fairfield, New Jersey. This notice is sent to you by the applicant, by order of the Board of Adjustment ( ) Planning Board ( ).

Dated \_\_\_\_\_

\_\_\_\_\_  
(Signed )

Township of Fairfield, N.J.

\_\_\_\_\_  
(Signed)

\_\_\_\_\_

AFFIDAVIT

PROOF OF SERVICE OF NOTICES UPON PROPERTY OWNERS MUST BE FILED AT LEAST TEN DAYS PRIOR TO MEETING OR CASE WILL NOT BE HEARD

STATE OF NEW JERSEY:

SS:

COUNTY OF ESSEX:

\_\_\_\_\_ of full age, being duly sworn according to law, deposes and says, that he resides at \_\_\_\_\_ in the municipality of \_\_\_\_\_ County of \_\_\_\_\_ and State of \_\_\_\_\_ that \_\_\_\_\_ is the applicant in a proceeding before the ( ) Board of Adjustment ( ) Planning Board of the Township of Fairfield, N.J. for relief of the requirements under the Zoning Ordinance, and relates to premises \_\_\_\_\_: that on \_\_\_\_\_, 20 \_\_\_\_ he gave written notice to the hearing on this application to each and all of the owners of property affected by said application, according to the attached lists, and in the manner indicated thereon and has stated that purpose of the request is as follows:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_  
 (Applicant)

Sworn and subscribed to before me

This \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
 Notary Public

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ADVERTISEMENT

TOWNSHIP OF FAIRFIELD

PLEASE TAKE NOTICE that the undersigned has (have) applied to the Board of Adjustment ( ) Planning Board ( ) of the Township of Fairfield for the following variance:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The Address of the Property in Question is \_\_\_\_\_

\_\_\_\_\_

and is described as Lot (s) \_\_\_\_\_ in Block \_\_\_\_\_ as

shown on the Tax Map of the Township of Fairfield. The application will come

Up for a hearing before the Board of Adjustment ( ) Planning Board ( ) at a Regular

Meeting to be held on \_\_\_\_\_, 20 \_\_\_\_\_, at \_\_\_\_\_ p.m.

In the Municipal Building, 230 Fairfield Road, Fairfield, Essex County, New Jersey.

All documents relating to this application may be inspected by the public between the hours of 8:30 a.m. and 4:30 p.m. in the office of the Secretary of the Board in the Municipal Building at 230 Fairfield Road, Fairfield, New Jersey.

Dated \_\_\_\_\_

Township of Fairfield, NJ

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



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