

## *Marriage / Civil Union License Requirements*

- **Application appointments are available on MONDAYS & TUESDAYS BETWEEN 9:00am – 4:00pm**
- At least one applicant **MUST** be a resident of Fairfield
- One witness who is at least 18 years of age is required
- Proofs of Identification (i.e. Drivers License or passport)
- Dates of widowed, divorced or annulment are needed
- Must know Father's name and birth place with correct spelling
- Must know Mother's maiden name and birth place with correct spelling
- The address and telephone number of either party where they can be reached before ceremony
- The address and telephone number where the couple can be reached after ceremony
- Name, address and telephone number of Officiant who will be performing the ceremony
- Date and location where couple will have ceremony
- 72 hour waiting period from time of initial application until pick up of the original license
- The Marriage/Civil Union license is valid for 30 days from date of issuance
- Fee is \$28.00